

Oil Capital Rod & Gun Club

Minutes of the Board meeting held August 11, 2025

2025		2026		2027	
Bob Williams	Present	Gary Kruse	Present	Ian Zacher	Present
Don Akin	Present	Alan Hart	Present	Gary Killingsworth	Present
Jack Ostendorf	Present	Jack Killingsworth	Present	Larry Bahler	Present

Members & Guests:

Rob Scott, Randy Roberts, Daryll Cline, John Roberts, Tommy Montgomery, Jimmie Hamilton, and David Stearns.

The following concerns/comments were made:

- Randy Roberts wants a “Member’s Forum” for comments from members to other members in the Target. It was stated that policy does not allow that.
- A member asked about the use of “white” backer boards and “black” backer boards.
- A member remarked that members should remember to place target frames back properly when taken down for matches.
- A member noted that he thought maintenance was needed on the Skeet and trap fields.
- A member noted that there are drainage issues on Skeet fields #3 and #4.
- A member asked if additional gravel could be placed on the 25-yard ranges near the target to avoid standing in mud when changing targets.
- A member noted that potholes need to be filled on the various roads of the property. Jack Ostendorf stated that he is the one that completes that task and will do so when temperatures cool off.

Agenda:

A motion was made by Jack Ostendorf and seconded by Bob Williams to approve the agenda. Motion approved unanimously.

Minutes:

A motion was made to approve the minutes of the Board Meeting held July 14, 2025, by Jack Ostendorf and seconded by Gary Killingsworth. Motion was approved unanimously.

Financial Report:

The financial report was presented by Gary Kruse. A motion was made to approve the financial report by Jack Killingsworth and seconded by Bob Williams. Motion was approved unanimously.

Membership:

There were two transfers during the month of July. Currently there are 9 individuals on the waitlist that have paid deposits. A total of 56 names are on the wait list.

Jack Ostendorf presented two versions of a liability waiver, attached to these minutes as Attachment A and Attachment B.

After discussion, a motion was made to table further discussion. Motion made by Jack Ostendorf and seconded by Jack Killingsworth. Motion was approved.

Website:

No activity.

Security:

Jack Ostendorf reported that the 101st street gate had been down due to a mouse gaining entry and subsequently electrocuting himself and frying the board. A new board was obtained, and replacement was made and gate is in working order.

New relays will be acquired to replace the ones on the rifle range security system (Red/Green Lights and buzzer). Subsequent to the board meeting, Jack Killingsworth commented that this repair has been made, and the system is fully operational.

Jack Ostendorf brought up information regarding the Sig P320. No further action was taken.

Policy/Bylaws:

No activity.

Insurance:

No activity.

Equipment:

Ian Zacher reported that the large tractor has given a new error message. He will investigate and report back if repairs are necessary.

Buildings and Grounds:

- 100-yard target backers and frames have all been replaced or repaired.
- The 100-yard berm has been trimmed.
- The fence line along 305th has been mowed.
- More than 150 gallons of round-up has been applied throughout the club site.
- Skeet fallout area has been mowed.

Skeet Operations:

Nothing reported.

Trap Palace:

A motion was made to send to the members a question for their vote on the removal, and replacement of the "Trap Palace" building. The motion was made by Larry Bahler and seconded by Alan Hart. The motion was approved by a vote of 8 "yes" and 1 "no" (Jack Ostendorf). See Attachments C and D.

Dues Notices:

It was approved by the board to place a section on the dues notice for donations for the acquisition of a Five Stand skeet equipment. It was noted that an anonymous donor had agreed to donate \$10,000 towards the purchase if the club would raise the remaining amount of approximately \$14,000. This will be for this year only.

Closing:

A motion to adjourn was made by Bob Williams and seconded by Gary Killingsworth. Motion was approved unanimously.

Subsequent to the Board meeting, a motion was made to adopt a "Liability Waiver" and that the waiver would be included in the dues notice. Upon receiving 5 yes votes via email, the motion was approved, and the dues notices would include the waiver. Approved waiver is attached as Attachment E.

TRI-CITY GUN CLUB INDEMNIFICATION, HOLD HARMLESS, DEFENSE, WAIVER, RELEASE AND ASSUMPTION OF RISK AGREEMENT

In consideration of being permitted entry to and/or use of "Premises" of the Tri-City Gun Club ("Club") for whatever purpose, including, but not limited to, use of firearms and/or other weapons (including, but not limited to crossbows and longbows) by them and/or another, and with full knowledge that firearms and/or other weapons are used and discharged on Club Premises, you the club Member, parent and/or legal guardian (individually and together "TCGC Member") agree to the following:

TCGC Member agree to indemnify, hold harmless, and defend Club and/or their directors, officers, employees, volunteers, representatives, and agents from any and all fault, liabilities, costs, expenses, claims, demands, and/or lawsuits arising out of, related to, or in any way connected with, any and all actual or alleged acts or omissions of Undersigned in the course of use of Club's range, buildings, facilities, and land (together comprising "Premises") including, but not limited to, TCGC Member's use of firearms and/or other weapons.

TCGC Member further waive for themselves and for their heirs, next of kin, assignees, personal representatives, administrators, and executors rights and claims for damages, loss, costs, demands, and any other actions or claims whatsoever, which they may have or which may arise against Club (including, but not limited to, damage to TCGC Member's property and/or any and all illnesses, injuries, including mental or emotional distress or anguish, and other damages, including death, suffered by TCGC Member) which may in any way whatsoever arise out of, be related to, or be connected with use of firearms and/or other weapons on Club Premises by TCGC Member and/or another.

Club shall not be liable for, and TCGC Member, on behalf of themselves and on behalf of their heirs, next of kin, assignees, personal representatives, administrators, and executors, expressly release Club and Club's members, employees, and/or agents from any and all such claims and liabilities including, but not limited to, claims of actual or alleged negligence on the part of Club, its members, employees, and/or agents.

TCGC Member acknowledge and agree that use of firearms and/or other weapons is an inherently dangerous activity. Undersigned expressly assume the risk of being on Club Premises where firearms and/or other weapons are used; and TCGC Member further expressly assume the risk of discharging firearms and/or use of any weapons by whomever and the firing of live ammunition and/or use of any weapons by them and/or another.

TCGC Member expressly agree that this agreement by them, individually and together, is intended to be as broad and inclusive as permitted by law and that if any provision of this agreement is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired. No remedy conferred by any of the specific provisions of this agreement is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. The election of any one or more remedy hereunder by Club shall not constitute any waiver of Club's right to pursue other available remedies. This agreement binds Undersigned and their heirs, next of kin, assignees, personal representatives, administrators, and executors.

TCGC Member acknowledge and agree that TCGC Member have read this agreement and they understand its terms and are executing this agreement voluntarily. TCGC Member also acknowledge and agree that they have read, understand, and will at all times abide by all range rules and procedures and any other rules and procedures stated by Club.

ATTACHMENT B

OIL CAPITAL ROD &, GUN CLUB, INC.

LIABILITY WAIVER, RELEASE AND COVENANT NOT TO SUE

This Liability Waiver, Release and Covenant Not to Sue is executed this ____ day of _____, 20 ____ by and between Oil Capital Rod & Gun Club, Inc. hereinafter "Club", and _____ hereinafter "Guest".

WHEREAS, Oil Capital Rod & Gun Club, Inc. (hereinafter "The Club" or "Club") is a private non-profit organization which provides facilities for shooting and firearms related activities, as well as many non-profit shooting activities.

WHEREAS, Guests and regular or honorary members of the Club, as well as a number of other participants or spectators who engage in or observe activities on club facilities, as well as other persons who come onto Club property (hereinafter referred to as "Guests") understand and acknowledge that shooting and related firearms activities, are inherently dangerous and that there is a serious risk of bodily injury or death associated with the use of firearms;

WHEREAS, Guest asserts that he/she is knowledgeable regarding the operation and use of firearms and the dangers and risks associated with the use of firearms and is completely aware of all such risks;

WHEREAS, Club is prepared and willing to allow the above named Guest to come onto club property as a spectator or to engage in Shooting Activities in exchange for a complete release of liability as herein described, and

WHEREAS Club and Guest agree that a waiver of liability and the covenants contained in this agreement are part of a valid agreement with the use of the Club premises and as stated herein constitute good and valuable consideration for the full enforcement of this agreement.

NOW THEREFORE the Parties agree as follows:

1. In consideration for the use of Club premises and or its equipment Guest wholly and completely releases and extinguishes any and all past, present and future claims he/she may have against The Club relating to any activities engaged in by Guest whether such activities are firearms related or not. This release includes any and all other claims, of any kind, whether specifically described in this release or not.
2. Guest further releases The Club, its directors, officers, employees, volunteers, agents and representatives of any and all liability from any defects or deficiencies related to the condition of Club property, personnel, training practices or procedures, equipment, whether know, unknown, latent or patent, including, but not limited to, any club policies practices, equipment or improvements of club premises or any way related to any aspect of club activities, Club premises or personnel.
3. Guest covenants and agrees that he/she will not institute suit, litigation, administrative proceedings (with any City, State or Federal Agency), arbitration or any other legal or equitable process whatsoever relevant to any past, present or future claims associated with his use of the above described club premises or equipment as well as any other aspect of his/her involvement in Club activities.
4. Guest has had an opportunity to consult with his legal representatives, or other experts who may be required to fully apprise him of the condition of the club premises as well as his potential rights and liabilities related to this waiver and release and is completely satisfied with the terms and conditions of this Release, Waiver, and Covenant Not To Sue.
5. This release is given by the Guest as partial consideration of being allowed the use of Club premises and or participation in Club Activities, which would not be allowed without said release, waiver and covenant not to sue and therefore; in the event of the institution of any future litigation, administrative proceedings, arbitration, or any other legal or equitable process whatsoever by Guest, Club shall be unilaterally entitled to reimbursement from Guest of all expenses associated with the defense of any such proceeding including Club's attorney fees.
6. Guest verifies and affirms that he/she is at least eighteen (18) years old or older, or that the signature of his or her parent or guardian appears below and that Guest has read his agreement in its entirety.

THIS INSTRUMENT executed by Guest on the ____ day of _____, 20 ____.

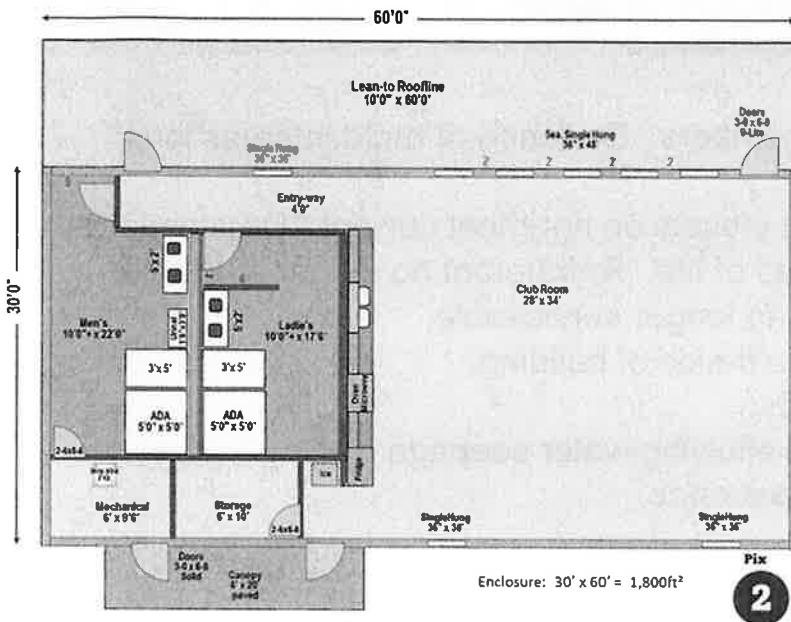
"Guest" Signature _____

Name Printed and Address of Guest _____

Minor Guest Parent or Legal Guardian Signature _____

ATTACHMENT C

Since 2018, various committees have conducted ongoing research and study to find a practical and efficient building system to replace the deteriorating Trap Clubhouse. We seek to provide the club with a functional and lasting facility which will support the future of the shotgun sports. We request your approval of club funds in the amount of \$150,000



Do the shotgun activities make any money for the club??

YES, see below.

Financial Support	Net \$\$ to Club
15 years (2010-2024)	
Shotgun Activities and Events	
Trap & Skeet Daily	84,626
T & S Equipment Expense	(19,733)
Reg. Trap Matches	25,424
Big 50 Trap	21,397
Reg. Skeet Matches	0
5-Stand	67,162
Shotgun Total	\$178,876

In fact, the club realizes a profit of appx. 20% on every round of targets thrown.

Do we have cash available to fund such a project??

ABSOLUTELY

Let's let our money work for us!

OC - Available Funding for Repairs & Improvements

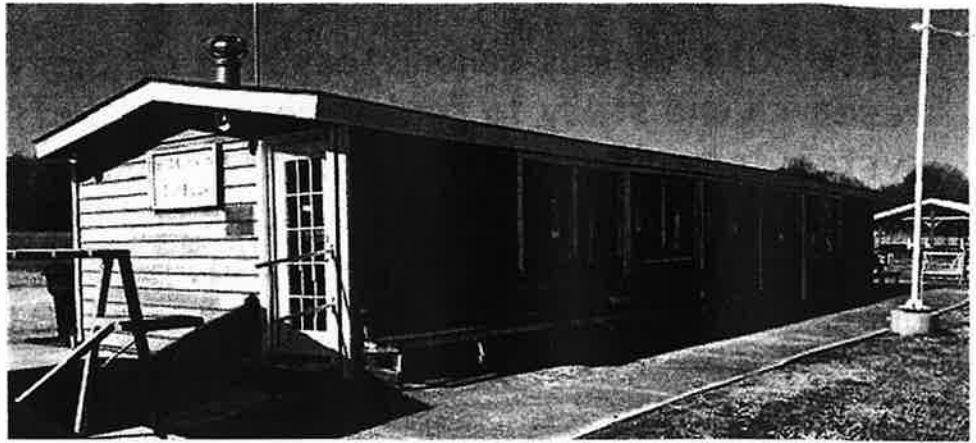
31 December '24:	all Ckg/Svg	878,353
	Allocated: Land Fund	(279,601)
	Allocated: "Reserve" Accounts (206-211)	(18,167)
	Accrued Taxes (970-972)	(7,610)
	Sub-total	572,976
	'25 Operations Budget	(170,875)
	Sub-total	402,101
	Hold in Reserve = 40 %	(160,840)
	Available to spend ...	241,260
	... for Capital Improvement Projects	

	Oil Capital New Shotgun Centre	\$150,102
<u>Demolition:</u>	Note: S'G Task force Requests new building to be on site of existing building -- Demolition	\$4,000
	Note: Current Electrical Distribution located on south side of Trap Palace must be relocated	
<u>Building:</u>	JAG Builders, Tulsa, Aaron Gilles, Kit: Laminated wood column (50yr. warranty), w/ metal siding, Doors & Windows, wainscot, canopies, w/concrete,	\$51,840
<u>Dirt Work:</u>	JAG to coordinate, noted in JAG quote: (15 loads shale, labor & mat'l)	\$5,000
<u>Spray Insulation:</u>	LX5, Bristow Matt Lott, 2" all around + Black Paint on Ceiling Insulation & Framework	\$10,350
<u>Plumbing:</u>	Adney Plumbing, Coweta Rob Adney	\$12,900
<u>HVAC:</u>	Airco Service, Broken Arrow Larry Pierson	\$19,912
<u>Electrical:</u>	By OC members	\$12,500
<u>Interior Finish</u>	O.C. Members: Interior Finish: Studs, Sheet Rock - Perimeter walls, Restrooms, Storage, & Mechanical. Cabinets, Counter-tops, etc -- allow	\$20,000
	Sub Total	\$136,502
	Contingency	\$13,600
	Total	\$150,102

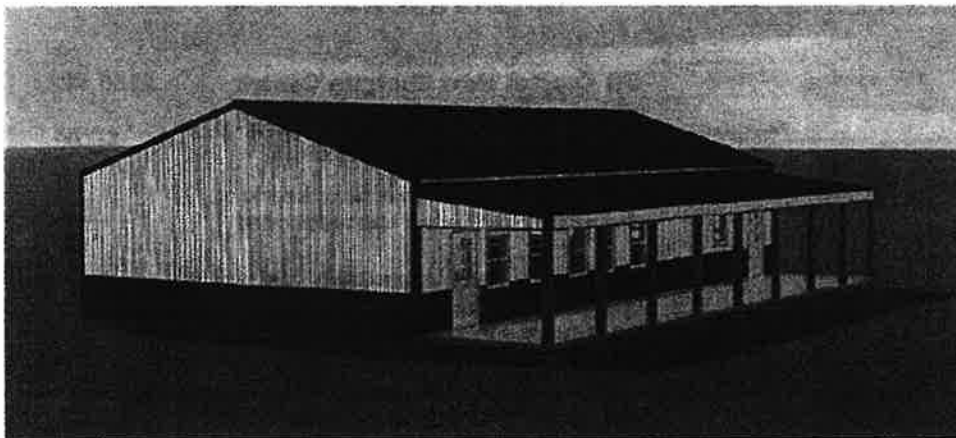
8/5/2025

Shotgun Sports Club House

- Two pavilions joined and enclosed in 1986, 39 years ago.
- 55' x 16'
- Lack of guttering resulted in water damage at sills and base of North & South walls



- Exposed insulation and structural members. Evidence of mold in areas long exposed to water
- Two unisex toilets located in sunken closets do not meet current ADA standards
- Mobile home A/C system nearing end of life. Refrigerant no longer available.
- Fireplace unusable. Strip heaters no longer serviceable.
- No secure storage. No shade to field-side of building.
- Clubroom area appx. 15' x 44' = 660sf.
- Plexiglas windows no longer sealed allowing water seepage.
- Exposed entry doors on east and west ends.



Proposed Shotgun Sports Centre

- Steel clad pole barn kit construction.
- 60' x 30'
- At existing location
- 10' full length canopy on field side for shade and outside seating

- Restrooms with compliant access space and fixtures. Ladies: 2 toilets, 2 sinks. Mens: 1 urinal + 2 toilets, 2 sinks.
- HVAC with current technology heat pump system. Foam-in-place insulation.
- Secure storage, plus mechanical room with mop sink.
- Clubroom area appx. 28' x 34' = 952sf. No fireplace.
- Single hung windows throughout.
- Entry doors weather protected under canopies. Third door on south side adjacent to special needs parking.
- LED lighting thru-out.

Dear fellow members, your vote is important.

Proposal

In 2018, we contracted inspection services of our "Skeet Ops" and "Trap Palace" buildings. Those reports were quite revealing as to the structural condition of each. In the last several months we have reroofed, applied siding, replaced the A/C and ceiling tiles, and rerouted drainage away from the Skeet Ops.

The Trap Palace has further issues, and after years of discussion, research, and soliciting bids for heavy repair versus a new structure we seek to provide the club with a functional and lasting facility which will support the long-term future of the shotgun sports. Thus, we are presenting this ballot for your consideration.

A new building will be located on the existing Trap Palace site. Additional details are published in the TARGET featured on the club website.

We are requesting \$ 150,000 to be approved for this project.

Ballot **A new Shotgun Building ?**

YES _____ NO _____

REQUEST FOR BIDS
Trap Building
AT
OIL CAPITAL ROD & GUN CLUB
101ST ST. SOUTH & 305TH EAST AVE.
Mail: PO BOX 140487
BROKEN ARROW OK 74014
v1.5

BIDS: Please submit bid in writing. Labor warranty required; please specify. Oil Capital (after OC) will supply all materials which will remain on site, as well as used up on site. This list (not inclusive) would be paint, caulk, wood, new doors/frames, awning, guttering, ect. Contractor is responsible for his own tools, saw blades, drill bits, and related items.

SITE ACCESS: Enter via 101st St. gate. Contractor will be provided a special access code to 101st gate. Building has electric service, HVAC and water. Yard hydrant available. Contractor choice if he wishes to furnish portable toilet, as bathrooms in building as well as a nearby building are available. Heavy vehicle loads are limited to the 305th gate.

OC requires proof of insurance and current Workers Comp for all outside contractors to our standards. Contractors doing work for the club on the site will provide proof of general liability, auto liability and workers compensation insurance, with the club shown as additional insured. A contractor exempt by state law from workers compensation will provide proof of workers compensation exemption before work begins. The preceding have minimums specified in the OC Policy Manual and will be provided to the contractor selected. At job completion, contractor will furnish OC a signed copy of our Lien Release form.

Trap Building Line Items:

1. Construct metal awning over east and west man doors. East side awning to extend to adjacent pavilion but not supported by it. Awning roof material to be white metal, of same gauge as adjacent pavilion roof. Install 6" commercial gutters with downspouts to drain roof on north and south sides.
2. Replace exterior doors with quality steel/steel frame (with gussets) single side-light doors. Source is Builders Supply. Where possible, doors are to open outward. Spring loaded commercial hinges desired. Remove and reattach OC's specialty door locks. Replace weather guards and door stops as required.
3. Others to replace north and south windows with double pane, argon filled mid-grade units. Windows to be of a standard, readily available size, which likely will be smaller than the current window size. Contractor to demo existing windows, prepare frame then trim up after glass installers have completed their work.
4. Remove window air conditioner and repair wall inside and out.
5. OC will have others replace existing HVAC system with new mini-split unit. Contractor to trim as necessary.
6. Remove exterior chimney structure down to roof line. Contractor to build a blank device for interior to make obvious fireplace no longer intended for use.

7. Others will install metal exterior siding, like that recently installed on the Skeet Operations building. They will be responsible for any repairs to exterior to allow siding installation.
 - a) Any paint work will be on the building, not the adjoining open air pavilion.
 - b) OC will choose paint and metal siding colors.
 - c) Thoroughly mask off surfaces to avoid overspray or damage to Club property. Remove the occasional sign or wall decoration/picture in the paint area then replace.
 - d) Where caulking is necessary, OC will require quality 30 yr color-complimenting latex. Some areas will require other caulk compounds.
8. Remove interior bottom baseboard. Others will install vinyl-rubber baseboard during carpet install.
9. Install FRP panel in bathrooms to appx 4' height.
10. Carpet will be replaced by others. 2' x 2' carpet squares similar to R/P Bldg. Contractor to remove existing carpet, then level concrete floor to a workmanlike carpet ready degree, in preparation of carpet install.
11. Install ceiling trim to conceal electrical boxes while providing access to same for future maintenance. Trim to cover seams in ceiling where trim should have initially been installed.
12. Inspect bathroom floors for condition. Repair or replace as necessary.
13. OC will replace existing bulbs in light fixtures with LED bulbs at job competition.
14. OC will supply construction dumpster.

Attachment E

OIL CAPITAL ROD&, GUN CLUB, INC. LIABILITY WAIVER, RELEASE, AND COVENANT NOT TO SUE

This Liability Waiver, Release and Covenant Not to Sue (hereafter "Agreement") is executed this ____ day of _____, 20 ____ by and between Oil Capital Rod & Gun Club, Inc. (hereinafter "OCRGC", and _____ (hereinafter "Signatory"). "OCRGC" is understood to include its members, directors, employees, and agents.

1. Signatory asserts that he/she is knowledgeable regarding the operation and use of firearms and the dangers and risks associated with the use of firearms and is completely aware of all such risks. In consideration for the use of OCRGC premises and/or its equipment **Signatory wholly and completely releases and extinguishes any and all past, present, and future claims he/she may have against OCRGC relating to Signatory's presence on OCRGC premises, use of OCRGC equipment, and any activities engaged in by Signatory on OCRGC premises, whether such activities are firearms related or not.** This release includes any and all claims of any kind against OCRGC whether specifically described in this Agreement or not.

2. This Agreement is a waiver, release, and covenant not to sue given by the Signatory as consideration for being allowed the use of or presence on OCRGC premises and property, and/or participation in OCRGC activities. In the event of the institution of any future litigation, administrative proceedings, arbitration, or any other legal or equitable process whatsoever by Signatory, OCRGC shall be unilaterally entitled to reimbursement from Signatory of all expenses associated with the defense of any such proceeding including OCRGC's attorney fees. This Agreement is to be construed in accordance with the laws of Oklahoma, without regard to any choice of law provisions of Oklahoma. Oklahoma courts and tribunals are agreed to have sole jurisdiction and venue over this Agreement.

3. This Agreement does not obligate OCRGC to provide any services or access on an ongoing basis, but any services or access provided to Signatory at any time are agreed to constitute valuable and sufficient consideration for this Agreement. Any changes or modifications to this Agreement must be in writing. Any part of this Agreement found unenforceable by a court or tribunal of proper and competent authority shall not nullify the remainder of this Agreement. This Agreement remains in effect unless cancelled in writing to OCRGC, at which time, all privileges and access to OCRGC and its property is revoked except to the extent required by law.

Signatory Signature _____

Member number if Signatory is a Member of OCRGC: _____

Printed Name and Address of Signatory _____

Legal Minor Signatory Parent or Legal Guardian Signature _____

(Parent or Legal Guardian signing is agreeing to be bound as a Signatory and on behalf of a minor or otherwise incompetent Signatory)

Printed Name of Parent or Legal Guardian _____