

Oil Capital Rod & Gun Club
Minutes of the Board meeting held July 14, 2025

2025		2026		2027	
Bob Williams	Present	Gary Kruse	Present	Ian Zacher	Present
Don Akin	Present	Alan Hart	Present	Gary Killingsworth	Present
Jack Ostendorf	Present	Jack Killingsworth	Present	Larry Bahler	Present

Members & Guests:

Rob Scott, Randy Roberts, Lonnie Vermillion, Richard Morgan, David Stearns, Harvey Holden, Rick Peeler, Ken Nelson, Bob Self, Bill Johnson.

Mr. Rob Scott was again present to follow up on his email/letter requesting more single-projectile bays to remain open during the weekends for member use only.

David Stearns asked about Bay usage. Ian Zacher stated he re-arranged to the course of fire at his match to accommodate club members over non-members.

Lonnie Vermillion presented the club with two signed & numbered prints he picked up at the NMLRA meeting. He reported that an unnamed member of OCR&GC made a donation in the name of the club joining the 1 of 1000 and the print was a gift to each donor.

Agenda:

A motion was made by Ian Zacher and seconded by Jack Ostendorf to approve the agenda. Motion approved unanimously.

Minutes:

A motion was made to approve the minutes of the Board Meeting held June 9, 2025 by Jack Killingsworth and seconded by Ian Zacher. Motion was approved unanimously.

Financial Report:

The financial report was presented by Gary Kruse. A motion was made to approve the financial report by Jack Killingsworth and seconded by Jack Ostendorf. Motion was approved unanimously.

Business:

A motion was made by Gary Kruse at the June Board for the club to spend up to \$6,000 for parts, as needed, for the repair/maintenance work to be performed on all skeet, trap and wobble machines Motion was seconded by Ian Zacher. Motion was approved unanimously. As a follow up to that motion, the work was completed as scheduled and the costs came in at \$2,025.25. A total of 12 skeet machines and 4-5 trap machines were worked over.

All faucets in all buildings have been replaced throughout the club site. Total costs are \$1,291.16.

Membership:

No activity.

Website:

No activity.

Security:

It was reported by Jack Ostendorf that the committee continues to discuss the possibility of cameras on site.

Cleaning:

As reported last month, the club opted not to have the cleaning company clean all the windows on the site due to the contract price being too high.

Policy/Bylaws:

Don Akin presented a bylaw change to the board for consideration. After discussion, a motion to table the item was made by Jack Ostendorf and seconded by Kack Killingsworth. The motion to table was approved by a vote of five to four, with Jack Ostendorf, Jack Killingsworth, Gary Kruse, Bob Williams and Gary Killingsworth voting to table. Alan Hart, Ian Zacher, Don Akin and Larry Bahler voted to continue discussion without success. [See Attachment A](#)

Insurance:

No activity.

Equipment:

No activity.

Buildings and Grounds:

- It was reported that the culvert in front of the rifle/Pistol Building had washed out and would need to be repaired/replaced. A contractor has been contacted for bid.
- The window in the AWSB has not been repaired/replaced at this time.

Skeet Operations:

Nothing reported.

Trap Palace:

As mentioned in the previous minutes for June 2025, a motion was made to prepare a comprehensive package, using information previously submitted, to be sent to the full membership for a vote to remove the existing Trap Palace and replace it with a to-be-constructed building (see May 2025 board minutes). Motion was made to proceed by Larry Bahler and seconded by Gary Killingsworth. The motion was approved with one dissension (Jack Ostendorf) with all other members voting in the affirmative.

As a follow up to that action, Larry Bahler prepared a comprehensive package and presented to the board for consideration. At the meeting, a motion was made by Jack Killingsworth and seconded by Jack Ostendorf to send the package to the Target Editor for publication in the August Target. It was decided that the “language” that would be placed with the package would be modified and sent out to the board for email approval. The initial motion was approved by a vote of 8 yes and 1 abstention (Jack Ostendorf).

[See Attachment B](#)

Closing:

A motion to adjourn was made by Bob Williams and seconded by Don Akin. Motion was approved unanimously.

Events/Motions made via email after the board meeting:

Larry Bahler emailed what he felt should be placed on the ballot to be printed in the Target. With Don Akin, Jack Ostendorf, Jack Killingsworth, Gary Killingsworth and Gary Kruse voting not to send the proposal to the Target editor, the package was not sent.

Attachment A

Any person desiring membership must be sponsored by a Club member and shall make application to the Membership Clearinghouse Committee for approval. A member selling his membership may not sponsor a new member.

Section 3. Annual Dues

- (a) Annual dues will be calculated by the budget committee and presented to the Membership at the October Annual Meeting. Consecutive renewals of membership must be made in advance by payment of annual dues on or before November 15 preceding the dues year. ~~Annual dues of \$185 for Regular Members are for one calendar year which starts January 1. Consecutive renewals of membership must be made in advance by payment of annual dues on or before October 15 preceding the dues year.~~ Gate access shall be updated per the Policy Manual.
- (b) Any member who fails to pay his dues by the November 15 regular dues payment deadline shall be considered delinquent in his dues payment and shall be assessed a late penalty as stated in the Club Fees and Charges Policy. A member's dues are considered to be paid on the date they are delivered to the treasurer; dues sent by mail are considered to have reached the treasurer on the date of the postmark. ~~Any member who fails to pay his dues by the October 15 regular dues payment deadline shall be considered delinquent in his dues payment and shall be assessed a late penalty as stated in the Club Fees and Charges Policy. A member's dues are considered to be paid on the date they are delivered to the treasurer; dues sent by mail are considered to have reached the treasurer on the date of the postmark.~~
- (c) Any member whose dues have not reached the Club Treasurer or any board member by midnight December 31 shall have his membership canceled effective 12:01am January 1. Notice of impending cancellation of membership will be mailed to each member whose membership is about to be canceled; this notice of cancellation shall be by letter sent by first-class mail and shall be mailed by the Membership Chairman no later than November 15.
- (d) Cancellation of membership for non-payment of annual dues. Any member failing to renew his membership for a Club year by nonpayment of annual dues will be stricken from the Club rolls and his membership will be canceled. After cancellation, this membership shall revert to the Club and may be sold by the Club.

Section 4. Transferring Memberships

Any member in good standing with current annual dues paid in full may transfer his membership by direct sale or through Membership Clearinghouse subject to the provisions in the Policy Manual.

Article V: Meetings

Section 1. Scheduled Board meetings of the Club shall be held monthly, at a place and time announced on the Club website.

- (a) A quorum is not defined, but no motion (except for a motion to adjourn) can be passed without five or more members of the board approving such motion
- (b) All board meetings shall have minutes recorded by the Secretary or his alternate. A copy of these minutes will be kept in the club files and be available for review by any Regular Member.
- (c) There will be an annual meeting, scheduled by the Board of Directors, during the month of ~~March~~October, which shall be open to all members in good standing.

Section 2. Discussion involving personal problems or personalities will in all cases be referred to the Board of Directors for settlement at a closed meeting. Under no circumstances will the Board of Directors enter into debate upon such matters or be concerned thereby at meetings open to the general membership of the Club.

Section 3. All Oil Capital Rod and Gun Club meetings shall be characterized by a true respectful decorum, and no vulgarity, profanity, or indecent conduct shall be permitted under penalty of discipline to offenders.

Article VI: Elected Directors and Their Duties

Section 1. It shall be the duty of all Directors to uphold the bylaws of this club and to act in the best interest of the club as a whole at all times. The Directors shall exercise general supervision over all matters pertaining to the club not limited to the following.

- (a) The Board of Directors will be responsible for the development of a long-range plan for the development of the club, including financial goals.
- (b) The Board of Directors will elect club officers as specified in Article VII.
- (c) The Board of directors shall annually review the policies attached to these bylaws and revise as appropriate.
 - 1) All changes to policies require a majority of the sitting board. This approval can be performed by an action in writing.
 - 2) The review process and summary of changes made will be part of the minutes of the board meeting.
- (d) The Board of Directors will be responsible for the development and approval of an annual operating budget to be presented at the annual meeting.

1) At the September meeting, the Board of Directors will assign a Budget Committee of at least 4 members to develop a balanced annual operating budget and submit it to the Board of Directors by no later than the October meeting. Annual dues will be calculated each year by the budget committee and presented to the BoD by the October meeting. Annual dues will be determined by taking the previous 12 months of operational expenses, adjustments made for any changes in rate of known expenses, divided by the number of regular paid members, rounded to the nearest \$5. At the October meeting, the Board will assign a Budget Committee of at least 4 members to develop a balanced annual operating budget and submit it to the Board by no later than the December meeting.

1)2) After Board approval, the next year's dues amount will be posted to the club website.

2)3) Dues notices will be ready for distribution to the membership by the 3rd Monday of October. The annual operating budget will be presented to the membership at the October Annual meeting. After Board approval, the annual operating budget will be presented to the membership at the March Annual Meeting.

3)4) All non-repetitive expenditures over \$25,000 must have the approval of the majority of Regular Members responding to a ballot and a source of funding must be specified. Repetitive expenditures up to \$35,000, limited to total annual insurance and single loads of clay targets, may be approved by a majority vote of the Board.

4)5) The Board, by a 2/3 majority, may borrow up to a total of \$20,000.

5)6) Borrowing in excess of \$20,000 requires the approval of the majority of the regular membership responding to a ballot.

- (e) The Board of Directors will be responsible for appointing Committee Chairmen as defined in the Standing Committee Policy, and such other chairmen as they may deem necessary.

Section 2. Directors will have the authority to spend as defined in the Spending Limits Policy.

Section 3. Directors may not vote by proxy, and may not assign their vote to another person. When a motion has been presented for vote at an official board meeting, only votes of the Directors present at such official board meeting, will be tallied. On issues voted upon by directors via email, the motion and results must be included in the meeting minutes.

Section 3. Each Committee Chairman shall coordinate expenditures relative to his Committee's activities with the Treasurer and shall not obligate himself of the Club to any person, business, or agent when expenditures exceed those specified in the Spending Limits Policy without prior approval from both the Board of Directors and Treasurer.

Section 4. An Audit Committee will be appointed by Board of Directors at the end of each fiscal year to verify and approve the records of the Treasurer and the Bookkeeper. The Audit Committee will report the results of their audit to the Club membership at the Annual **March** meeting of each year.

Section 5. Membership Clearinghouse Committee. The Membership Clearinghouse Committee is composed of three interested Club members. The Membership Chairman may not be a member of this committee. Qualifications for Committee membership include a desire to promote the Club aggressively, a listed telephone number, and good communications skills. Duties of this committee shall include accepting offers to transfer memberships, offering Club tours, meeting on a timely basis to accept or decline membership applications, conducting new member orientations, acquainting new members with range rules, introducing new members at Club meetings. Other functions include but are not limited to advertising and promoting Club memberships through gun shows, printed advertisements, and other means. When the Membership Clearinghouse Committee accepts a new member, the Committee issues the new member a gate proximity card and permanent midyear membership card. MCH may also issue lost or replacement membership or proximity cards. The Committee shall send all approved membership applications to the Membership Chairman.

Article IX: Nominations, Elections, and Installation of Board of Directors

Section 1. A Nominating Committee of five members, one of which is required to be a current director, shall be appointed by the Board before the dinner meeting in September. Prior to the annual election meeting, this Committee shall meet to review submitted resumes and/or nominate director candidates.

- (a) If no candidate is found for one or more of the open director positions, that position will remain open. When a candidate(s) are found, an interim election will be held in accordance with Article IX, Section 8.

Section 2. Members of the board will be elected for three year terms, with terms being staggered. Each year, three of the nine directors will have their terms expire. In addition, any post open due to death or resignation during the year will also be put up for election.

- (a) Any director's position, which was vacated during the course of the year due to death, removal, or resignation, will be filled at the next general election. After the results are tallied, the candidate with the fourth highest vote count will hold office for the remainder of the previous director's term. Multiple vacancies will be filled in the same manner.
- (b) Incumbent directors may run for re-election. There are no term limits on any of the offices.

Section 3. Any Regular Member in good standing shall be eligible for nomination or election to director. Participation of all members in club business is encouraged.

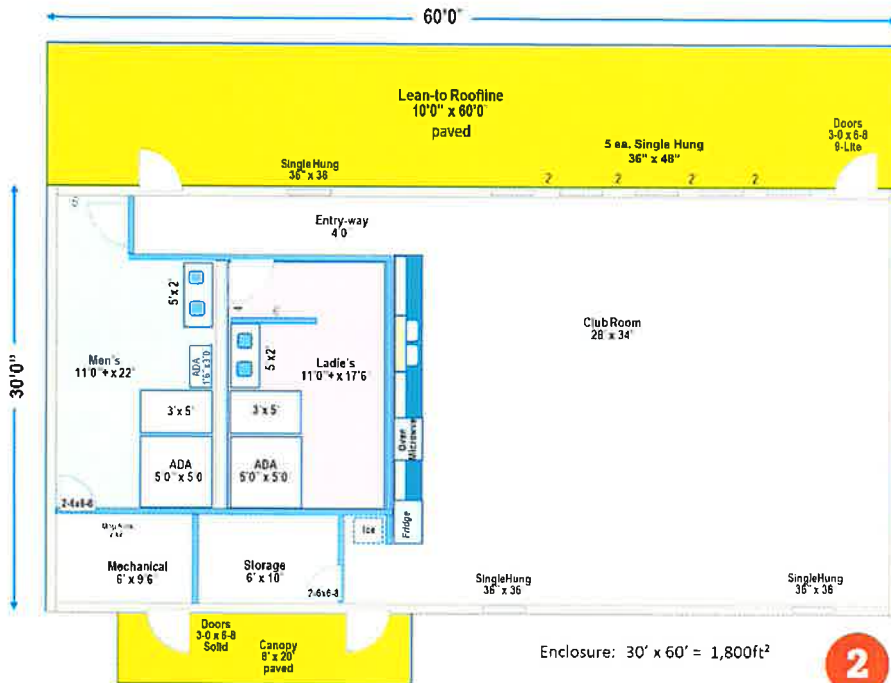
- (a) A request for candidates for the office of Director will be posted in the *Target* distributed the month before resumes are due.
- (b) Members wishing to run for the office of director will submit a resume of no more than 150 words to the Nominating Committee.

Section 4. The annual election for directors of the Club shall be conducted by an electronic ballot.

- (a) The ballot will be announced in the November *Target*. Also included, will be the short resumes produced by the candidates. Balloting will be electronic only. Portal for member balloting will be open for between 25 to 30 days and shall close at 7 PM the evening of the scheduled December board meeting.
- (b) If there are more candidates than open director positions, the candidates will be listed in random order determined by a drawing supervised by the Nominating Committee. If the number of candidates is equal or are less than the number of open positions, they will be listed in alphabetical order.

Attachment B

Since 2018, various committees have conducted ongoing research and study to find a practical and efficient building system to replace the deteriorating Trap Clubhouse. We seek to provide the club with a functional and lasting facility which will support the future of the shotgun sports. We request your approval of club funds in the amount of \$161,000.



Do the shotgun activities make any money for the club??

YES, see below.

Financial Support

15 years (2010-2024)	Net \$\$ to Club
Shotgun Activities and Events	
Trap & Skeet Daily	84,626
T & S Equipment Expense	(19,733)
Reg. Trap Matches	25,424
Big 50 Trap	21,397
Reg. Skeet Matches	0
5-Stand	67,162
Shotgun Total	\$178,876

In fact, the club realizes a profit of appx. 20% on every round of targets thrown.

Do we have cash available to fund such a project??

ABSOLUTELY

Let's let our money work for us!

OC - Available Funding for Repairs & Improvements

31 December '24: all Ckg/Svg	878,353
Allocated: Land Fund	(279,601)
Allocated: "Reserve" Accounts (206-211)	(18,167)
Accrued Taxes (970- 972)	(7,610)
Sub-total	572,976
'25 Operations Budget	(170,875)
Sub-total	402,101
Hold in Reserve = 40 %	(160,840)
Willing to spend ...	241,260
... for Capital Improvement Projects	

Oil Capital New Shotgun Centre

\$160,688

<u>Demolition:</u>	Note: S'G Task force Requests new building to be on site of existing building	\$6,000
	Note: Current Electrical Distribution located on south side of Trap Palace must be relocated	
<u>Building:</u>	JAG Builders, Tulsa, Aaron Gilles, Kit: Laminated wood column (50yr, warranty), w/ metal siding, Doors & Windows, wainscot, canopies, w/concrete, interior perimeter steel siding over steel studs.	\$56,130
<u>Dirt Work:</u>	JAG to coordinate, noted in JAG quote: (15 loads shale, labor & mat'l)	\$5,000
<u>Spray Insulation:</u>	LX5, Bristow Matt Lott, 2" all around + Black Paint on Ceiling Insulation & Framework	\$10,350
<u>Plumbing:</u>	Adney Plumbing, Coweta Rob Adney	\$12,900
<u>HVAC:</u>	Airco Service, Broken Arrow Larry Pierson	\$19,912
<u>Electrical:</u>	Addco Electric, OC Member Neil Roberts owner	\$25,396
<u>Interior Finish</u>	O.C. Members: Restrooms, Storage, & Mechanical: Studs, Sheet Rock, Cabinets, Counter-tops, etc	\$20,000
	— allow	
	Sub Total	\$155,688
	Contingency	\$5,000
	Total	\$160,688

7/3/2025

Shotgun Sports Club House

- Two pavilions joined and enclosed in 1986, 39 years ago.
- 55' x 16'
- Lack of guttering resulted in water damage at sills and base of North & South walls
- Exposed insulation and structural members. Evidence of mold in areas long exposed to water
- Two unisex toilets located in sunken closets do not meet current ADA standards
- Mobile home A/C system nearing end of life. Refrigerant no longer available.
- Fireplace seldom used. Strip heaters no longer serviceable.
- No secure storage. No shade to field-side of building.
- Clubroom area appx. 15' x 44' = 660sf.
- Plexiglas windows no longer sealed allowing water seepage.
- Exposed entry doors on east and west ends.



Proposed Shotgun Sports Centre

- Steel clad pole barn kit construction.
- 60' x 30'
- At existing location
- 10' full length canopy on field side for shade and outside seating
- Restrooms with compliant access space and fixtures. Mens: 1 urinal + 2 toilets. Ladies: 2 toilets,
- HVAC with current technology heat pump system. Foam-in-place insulation.
- Secure storage, plus mechanical room with mop sink.
- Clubroom area appx. 28' x 34' = 952sf. No fireplace.
- Single hung windows throughout.
- Entry doors weather protected under canopies. Third door on south side adjacent to special needs parking.
- LED lighting thru-out.

Dear fellow members, your vote is important.

Proposal # 1

In 2018. we contracted inspection services of our "Skeet Ops" and "Trap Palace" buildings. Those reports were quite revealing as to the structural condition of each. In the last several months we have reroofed, applied siding, replaced the A/C and ceiling tiles, and rerouted drainage away from the Skeet Ops.

The Trap Palace has further issues, and after years of discussion, research, and soliciting bids for heavy repair versus a new structure we seek to provide the club with a functional and lasting facility which will support the future of the shotgun sports. Thus we are presenting this ballot for your consideration.

A new building will be located on the existing Trap Palace site. Additional details are provided on the attached pages.

We are requesting \$ 16⁰~~7~~000 to be approved for this project.

Ballot #1 A new Shotgun Building ?

YES _____ NO _____

Proposal #2

Increase membership cap from 825 to 850.

Current bylaws require the monies from the buy-in for the new 25 members would be applied to capital improvements (the new building) fund. This would be \$50,000 of the cost of the building. We currently have a waiting list of 75 potential members.

If Proposal #1, the vote for a new building is defeated, there would be no increase in membership even if Proposal #2 receives the 2/3 majority needed to pass. If Proposal #1 passes and Proposal #2 is defeated the new building project will proceed. Money for it will come from current account balances.

Ballot #2 Increase membership cap from 825 to 850 ?

YES _____ NO _____