

Oil Capital Rod & Gun Club
Minutes of the Board meeting held May 12, 2025

2025		2026		2027	
Bob Williams	Present	Gary Kruse	Present	Ian Zacher	Present
Don Akin	Present	Alan Hart	Present	Gary Killingsworth	Present
Jack Ostendorf	Present	Jack Killingsworth	Absent	Larry Bahler	Present

Members & Guests:

Lonnie Vermillion #201; Mike Updike #800; Rob Scott #774; Jeff Gable #221; Harvey Holden #362; Daryl Cline #028; Randy Roberts #473.

Mr. Rob Scott was present to follow up on his email/letter requesting more single-projectile bays to remain open during the weekends for member use only.

Mr. Lonnie Vermillion was present to report on the Oklahoma Territorial Muzzleloading Match held in March. Lonnie reported that there were more than 120 aggregates sold, amounting to more than 500 targets with shooters from several surrounding states. Attendees of the match were again impressed with the facilities reporting that there are no other ranges around as nice as OCR&GC.

A report of the Skeet Match held at the skeet fields was well attended with approximately 200 guns, throwing more than 18,400 targets. It was reported that the match grossed approximately \$12,000 in entry and match fees and netted just under \$2,000 to the club. It was also reported that there were 15-17 junior and sub-junior shooters.

Agenda:

A motion was made by Larry Bahler and seconded by Don Akin to approve the Agenda. Motion approved unanimously.

Minutes:

A motion was made to approve the minutes of the Board Meeting held April 14, 2025 by Jack Ostendorf and seconded by Gary Kruse. Motion was approved unanimously.

Financial Report:

The financial report was presented by Gary Kruse. A motion was made to approve the financial report by Jack Ostendorf and seconded by Don Akin. Motion was approved unanimously.

Business:

A motion was made by Alan Hart to place gravel at the three electric pedestals at the east end of the rifle range so those pads may be used by campers and trailers with a cost not to exceed \$6,000. The motion was seconded by Don Akin. The motion was approved.

A motion was made by Alan Hart as follows: As the policy regarding the gate closure during matches is directed towards non-members and we obviously do not trust non-members, it was moved that all matches and shooting events currently scheduled be cancelled and no new matches or events be scheduled and that the club facility to be used only by members and their invited guests. This motion

makes the club no longer available to non-members. The motion was seconded by Jack Killingsworth. The motion failed with two votes for the motion and seven against the motion.

A motion was made by Don Akin to reverse the “Gate” policy approved at the February meeting, requiring the gate to be locked at times, including during matches. The motion was seconded by Alan Hart. The motion prevailed with five votes in the affirmative, two against and two abstentions.

Membership:

It was reported by Jack Killingsworth that there were two membership transfers during the month of March with three more transfers pending.

Security:

Further discussion of implementing cameras to monitor the gates and property was had with no decision made at this time. Jack Ostendorf will continue to gather cost estimates and pursue this as it is important to know who is coming and going from the site.

Fireworks:

It was reported by Jack Killingsworth that the raffle was not progressing positively and that it would not be possible to raise the necessary funds to pay for the fireworks display. The amount forfeited as a result of the contract will be \$1,200 which will be taken from the \$4,000 deposit already paid. It is expected that the remaining \$2,800 will be returned to OCR&GC within 60 days or less. As such, a motion was made by Alan Hart and seconded by Larry Bahler that the contract be cancelled and forgo a fireworks display this year. Motion was approved unanimously.

Cleaning:

Jack Ostendorf reported that a new contract had been negotiated between the club and the company that provide cleaning services. A motion was made by Jack Ostendorf to approve the new contract. The motion was seconded by Larry Bahler. The motion was approved unanimously. A copy of the contract is attached to these minutes as Addendum A.

Bob’s Punch List Items:

- It was reported that the window in the AWSB had not been replaced as of yet.
- It was reported that all the 100yd target backers had been replaced
- It was reported that the ceiling tiles in the main clubhouse and Skeet Operations Building were replaced.

Trap Palace:

A summary of the bids for the demolition and construction of a new Trap Operations building with various bids for the finish of the interior of the building was presented by Larry Bahler and is attached to these minutes as addendum B. This was for discussion only and was to update the board as to the progress of obtaining bids to prepare a proposal for eventual membership approval.

Closing:

A motion to adjourn was made by Bob Williams and seconded by Gary Killingsworth. Motion was approved unanimously.

Post Closing Actions:

An email was circulated on June 7, 2025, by Gary Kruse requesting approval for Howell Traps to perform service on the club's skeet and trap machines. The estimated cost is \$2,352.60. As Larry Bahler was first to vote in the affirmative, his will serve as a second for the motion. As of the preparation of these minutes, all board member except Bob Williams voted in the affirmative.

Addendum A

Professional Janitorial Service Proposal
Prepared for:

Oil Capital Rod and Gun Club

30603 East 101st Street South
Coweta, OK 74429

Walkthrough Date: 4-3-25
Date: 5-5-25
Submitted By:



Established 1993

Clyde Frazier
Multi-Clean Sales
918-644-0226
Clyde@multiclean1.com



Experience the Highest and Most Reviewed
Commercial Cleaning Company in
Oklahoma





May 5, 2025

Jack Ostendorf
Oil Capital Rod and Gun Club
3060 E. 101st Street South
Coweta, OK 74429

Dear Jack,

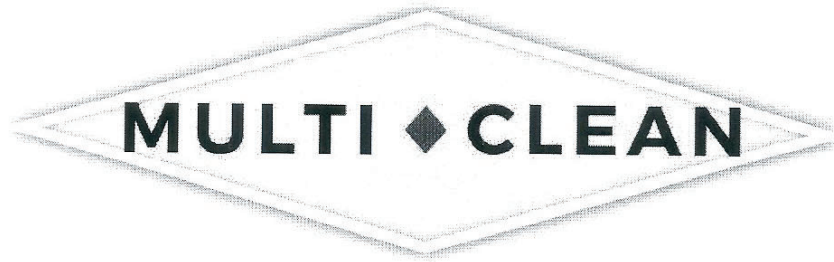
It was a pleasure to meet you and thank you for taking the time to give Chris and me a tour of the club. We enjoyed our time.

Attached is a well-defined scope of work along with an addendum for your review. If you have any questions, just give me a call.

Jack, thank you for your support over the years. We look forward to continuing our lasting partnership with Oil Capital Rod and Gun Club.

Sincerely,

Clyde Frazier
Multi-Clean
918-644-0226
clyde@multiclean1.com



Mission Statement

By glorifying God and honoring biblical principles, we believe in the best for our customers, employees, and their families. We provide consistent follow-up, excellent communication, and a broad knowledge of the cleaning industry to serve our customers' needs.

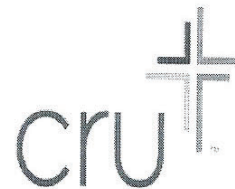
Philosophy and Vision

We believe in treating each customer, employee, and vendor with the same respect. Multi-Clean is committed to sharing profits with the less fortunate around the globe, by funding church mission trips and humanitarian aid to local organizations and areas such as Cambodia and Haiti. We emphasize family first and work second, without this philosophy the business model we believe in would not succeed.

Give Back Partners



<https://fightfortheforgotten.org/>



<https://www.cru.org/>

Janitorial Service Job Specifications 1x Weekly

Main Club House

Meeting & Great Room

<u>Task Description</u>	<u>Service Days</u>
Clean door glass	1 Day
High and low dusting of furniture, baseboards, windowsill, and wall hangings	1 Day
Wipe cleared surfaces including tables	1 Day
Thoroughly sweep and mop all hard floor surfaces	1 Day
Thoroughly vacuum rugs	1 Day
Empty trash containers and replace liner	1 Day

Restrooms

<u>Task Description</u>	<u>Service Days</u>
Clean and polish mirrors	1 Day
Clean and disinfect commodes and urinals	1 Day
Clean and disinfect sinks and counter tops	1 Day
Clean and disinfect washing stations	1 Day
Refill paper towels, soap, toilet tissue, sanitary dispensers	1 Day
Empty trash containers and replace liners (clean container exterior as needed)	1 Day
Sweep and mop floors with disinfectant cleaner	1 Day
Wash partitions, light switches, and surrounding areas	1 Day
Disinfect door handles inside and out	1 Day

Kitchen

<u>Task Description</u>	<u>Service Days</u>
Damp wipe counter tops with disinfectant cleaner	1 Day
Damp wipe tops of appliances with disinfectant cleaner	1 Day
Damp wipe microwaves inside and out with disinfectant cleaner	1 Day
Damp wipe cabinets and coffee counter tops with disinfectant cleaner	1 Day
Empty trash containers and replace liners (clean container exterior as needed)	1 Day
Sweep and mop floors with disinfectant cleaner	1 Day

Janitorial Service Job Specifications 1x Weekly

Skeet Ops, Trap, Rifle & Pistol, Pistol Pavilion, (AWSB, and AWSB Bench Room 2x Monthly)

Meeting Areas & Shooting Stations

<u>Task Description</u>	<u>Service Days</u>
Clean door glass	1 Day
High and low dusting of baseboards, windowsill, and wall hangings	1 Day
Wipe cleared surfaces	1 Day
Clean around shooting stations	1 Day
Organize seating	1 Day
Thoroughly sweep and mop all hard floor surfaces	1 Day
Thoroughly vacuum carpeted areas	1 Day
Thoroughly vacuum rugs	1 Day
Empty trash containers and replace liner	1 Day

Restrooms & Showers

<u>Task Description</u>	<u>Service Days</u>
Clean and polish mirrors	1 Day
Clean and disinfect commodes and urinals	1 Day
Clean and disinfect sinks and counter tops	1 Day
Clean and disinfect showers	1 Day
Refill paper towels, soap, toilet tissue, sanitary dispensers	1 Day
Empty trash containers and replace liners (clean container exterior as needed)	1 Day
Sweep and mop floors with disinfectant cleaner	1 Day
Wash partitions, light switches, and surrounding areas	1 Day
Disinfect door handles inside and out	1 Day

Janitorial Service Job Specifications 1x Weekly cont.

Skeet Ops, Trap, Rifle & Pistol, Pistol Pavilion, (AWSB, and AWSB Bench Room 2x Monthly)

Kitchenettes

<u>Task Description</u>	<u>Service Days</u>
Damp wipe counter tops with disinfectant cleaner	1 Day
Damp wipe tops of appliances with disinfectant cleaner	1 Day
Damp wipe microwaves inside and out with disinfectant cleaner	1 Day
Damp wipe cabinets and coffee counter tops with disinfectant cleaner	1 Day
Empty trash containers and replace liners (clean container exterior as needed)	1 Day
Sweep and mop floors with disinfectant cleaner	1 Day

Boxes

<u>Task Description</u>	<u>Service Days</u>
Broken down boxes	1 Day

Note: For boxes to be disposed of they must be broken down. Any boxes not broken down will be considered as intended to be saved.



Oil Capital Rod and Gun Club Customer Information



Contact Info: Jack Ostendorf
Phone: 918-857-7320
Email: jack38@windstream.net
Mop Closet Location:
Dumpster Location:
Sq/Ft: 7,785

Notes



Contact Information

Raul Castro Director of Operations
Cell: 539-222-0291
Email: raul@multiclean1.com

Chris Jamison Operations Manager
Cell: 918-995-1671
Email: chris@multiclean1.com

Nina Young General Manager
Office: 918-523-8300
Email: ninayoung@multiclean1.com

Clyde Frazier Sales and Marketing
Cell: 918-644-0226
Email: clyde@multiclean1.com





Addendum To Agreement

For:

Oil Capital Rod and Gun Club

May 5, 2025

Jack Ostendorf
Oil Capital Rod and Gun Club
3060 E. 101st Street South
Coweta, OK 74429

Below is the adjusted rate for monthly janitorial services beginning 5 / / 2025. Reflecting the increase for the 1x weekly in the Pistol Pavilion.

Revised Total Investment - \$636.00mo.

Person authorizing Work:

Print Name

Signature

Clyde Frazier
Multi-Clean
clyde@multiclean1.com
918-644-0226



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sawyer-Phillips Insurance 6666 S Sheridan Rd #220 Tulsa OK 74133		CONTACT NAME: Stefanie Martin PHONE (A/C, No, Ext): (918) 794-4000 E-MAIL: stefanie@stefaniedesign.com ADDRESS: Stefanie Martin, LLC INSURANCE COVERAGE INSURER A: SENTINEL 1, LLC LTD INSURER P: Security National Insurance INSURER : Progressive Northern Insurance Company INSURER E: INSURER F:		FAX (A/C, No): NAIC # 11000 40533 38628
INSURED Thomas & Associates, Inc. dba Multi-Clean Cleaning Services 5874 S 129th E Ave Tulsa OK 74134				

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN MODIFIED BY PAID CLAIMS.							
INSUR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	WVD	POL NUMBER	POLICY EXP (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			38SBA VL 1970	08/15/2022	08/15/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
C	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			01225333-2	10/17/2022	10/17/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA ☐ EXCESS LI ☒ DED ☒ CLAIMS-MADE			38SBA VL 1970	08/15/2022	08/15/2023	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER OFFICER/MEMBER EXCL (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			TWC3942361	02/01/2022	02/01/2023	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Mandy Dosty

Reply-To: support@howelltraps.com

Addendum C

Dear Larry:

Thank you for giving us an opportunity to earn your business.

Customer needs service/repairs on 6 skeet fields (5 beomat, 1 GP) and 4-5 Pat traps
Shared rate
Does not include parts

Below and attached is your estimate for the items you requested. Click [here](#) to accept this quote as it is or to request changes.

Should you have any questions or concerns, please feel free to call us at 334-393-2843, reply to this email or you can even send us a direct message on [Facebook Messenger](#).

Estimate

Estimate

Description	Qty	Unit Cost	Total
Service Call - National A			
National Onsite service call up to 1 hr (\$125 each additional hour, lodging may apply). As part of a national service trip to split expenses with another customer	1.00	\$1,245.00	\$1,245.00
Repair Hours - On Site - 1 Tech			
Hours of On Site Repair Work - 1 Technician @ \$125/Hour	7.00	\$125.00	\$875.00
Lodging			
Nights of Lodging	1.00	\$165.00	\$165.00
Repair - Shop Supplies			
Supplies used in Service & Repair of machines such as towels, grease, lubricants and cleaners	1.00	\$10.00	\$10.00
Out of State		0.00%	\$0.00
3% Credit Card Merchant Fee		\$57.60	\$57.60
Estimate Total:			\$2,352.60

Addendum B

New Clay Target Centre Potential Vendors

Rev, 05/10/25

Bids have been requested or received from ...

Building:

John Hurd, red iron, first plan w// 2 club rooms, finished:	\$460,000
Morton Buildings, Muskogee, 1 c/r, Wood column w/ Metal siding, finished:	\$330.000
SteelCon, Sapulpa, Jory Martindale, red iron, 1 c/r, finished:	\$305.000
JAG Builders, Tulsa, Aaron Gilles, wood column w/ metal siding, unfinished: w/ concrete, w/ dirt work	\$ 57,050

Plumbing:

Thomas Plumbing, Catoosa	Ben Thomas	_____
Adney Plumbing, Coweta	Rob Adney	\$ 12,900

HVAC:

Airco Service, Broken Arrow	Larry Pierson	\$ 19,912
Polar Bear Jack's, Broken Arrow		_____

Electrical:

OC Member Mike Updike has volunteered to lead in-house team. Still need equipment and materials source.	_____
Addco Electric, OC Member Neil Roberts owner	\$ 25,396

Note: Current Distribution located on south side of Trap Palace must be relocated.

Demolition:

Requests new building to be on site of existing building

Tree Guy (B. Cheffey)	est: \$5-6,000	_____
ARK Wrecking, Tulsa		

Interior Finish

O.C. Members: Studs, Sheet Rock, Cabinets, Counter tops, etc.	-- allow	\$ 20,000
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Additional Concrete:

Possibly add to building's concrete contractor scope	_____
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≈ 135M

