

Oil Capital Rod & Gun Club

MINUTES

July 12, 2021, 19:00 hr Main Clubhouse

Regular Board Meeting

	2021		2022		2023
Excused	Larry Bahler	Present	Richard Morgan	Present	Jack Killingsworth
Present	Brad Cheffey	Present	Jack Ostendorf	Present	Gary Kruse
Excused	David Woodral	Present	Bob Williams	Present	Rick Peeler

Welcome and Introductions: Call to Order by Vice Chairman Jack K.

Vice Chair

Motion to Approve Agenda by Brad C., 2nd Rick P. None opposed. Motion carried.

Members & Guests with Business:

Vice Chair

Member Randy Roberts attended BoD meeting.

Close and Report of Ballot:

Jack K.

1. Approve Roads, Culverts and Ditches refurbishment up to \$50,000

Yea = 264 or 90.41% Nay = 28 or 9.59%

2. Increase Annual Dues from \$125 to \$150

Yea = 235 or 81.31% Nay = 54 or 18.69%

Secretary:

Brad C.

Approval of Revised Minutes of previous BoD meeting conducted on June 14, 2021, and post BoD meeting matters and Electronic Board Voting. Motion by Brad C., 2nd Rick P., None opposed. Motion carried.

Correspondence: Shooting Illustrated Magazine placed in rack.

Club History Project: Incorporated records from 1985. Retrieved numerous years of records from same time period to incorporate for next month. Will do article for TARGET.

Treasurer:

Gary K.

Financial Activity for month just closed and Treasurer's notes:

- 1) June 2021 Net Loss: [\$3,691.69]
- 2) YTD Loss: [\$22,800.15]
- 3) 2nd Quarter Depreciation Expense: [\$7,144.33]
- 4) July 4 Reserve: \$3,205.65

Treasurer's Notes:

Bad News: Worst 5 Stand \$ turn in we have had. June 1 – 30 yielded \$166.

Only open 2 days due to weather and conflict with tournaments.

Good News: Airgun resumed and turned in \$94, \$125 pop profit (partly due to July 3), \$330 from Skeet and Trap Daily. Gary had to take \$5 out of that and put back in change box. Tries to keep \$75 in fives and \$25 in ones for change, however, there were only five \$20s in the box. Shooters are not bringing lower denominations to shoot.

Motion of Acceptance of Report for Audit: (Did not vote)

Audit Committee for 2020 Fiscal Year: No response to Plea in TARGET. Jack K.

Report of Accounts Reconciliation Committee: (Stricken) Jack O.

Reports by Activity, Programs & Event Chairmen Jack K.

Dinner Meeting for July, 2021, is Manicotti, bread, salad and desert. Jack O.
(Jack O. has family commitment, Bob will conduct dinner)

Report: Fireworks Show, July 3rd, Attendance and Financial Results: Jack K.
Event well attended with positive feedback. Would like to thank Brad and Penny, Bob and LouAnn, Gary Kruse and Sue, Gary Killingsworth, Lori Baker and the Scouts.

Sno Cones brought in \$134 with \$55 expense for a profit of \$79. Hot Dogs brought in \$368 with a \$204.27 expense for a profit of \$163.73. Scouts and buckets collected \$1,146.40. We had the second payment to the vendor for \$3,500 and \$205.89 for Porta Potties. Results are \$5,522.36 gross collections and income with \$2,316.71 expenses for a \$3,205.65 reserve for next year. This will cover half of next year's show in reserve already.

Jack O. reported some parking problems with the mud although members were notified of the situation beforehand. The barricades were very useful. Jack O. directed traffic after the Scouts left and had issues with some members parking on the lateral lines.

Swap Meet: Jack K.

Jack K ran poll in TARGET and received 19 positive responses for Swap Meet on August 7, 2021. May have breakfast. 3 tables reserved already.

Committee Reports:

Membership: Jack K.

One transfer: Bill Talbot's survivor membership transferred to family friend.
One outside sale through membership clearinghouse. Holding money for nine.
Orientation to be conducted this week with 5 to 7 participants expected.

TARGET: Jack K.

Article deadline for August 2021 edition Monday, July 19, 2021. This edition will include reminder to update contact information for upcoming dues collection. Cheffey will work on history article.

Security: Jack O.

1. Seeing minuscule range use. Most use seen was 5 Stand and general trap use Sunday.
2. Had report that AWB was not cleaned properly. Found it was not clean so reported to cleaning vendor. It has been cleaned up. (discussion of new door sweep to help keep out bugs)

3. Extensive water use problem seems to be solved by repair of R/P Building hydrant repair. Last month's bill was \$130.
4. 375 gallons of Propane ordered this month from Amerigas at \$1.82 per pound. Oil products have gone up this year.

Policy/By-Laws:

Jack O.

Nothing to report.

Facilities:

Bob W.

Bob's Projects Punch List: Good month considering 9" of rain since last meeting.

- 1) Mowed once and will mow again Wednesday.
- 2) Removed a couple of dead trees.
- 3) Burned 2 of 3 brush piles.
- 4) Rebuilt 100 yard targets using string line.
- 5) Purchased shop lumber (high prices, low quality)
- 6) Sprayed for weeds.
- 7) Completed roof leak on Skeet 3 previously.
- 8) Working on old pattern board system. Most of the dirt removed but concrete walls are large and heavy. (May need contractor help)

Things to do:

- 1) Working on downed limbs from windstorm.
- 2) Continue mowing and spraying.
- 3) Guide rollers on Main Gate (Jack K. will order with other supplies)
- 4) Repair archery shed
- 5) Pistol bay walls
- 6) Continue old pattern board system.

Bob's Note: Spoke with Muzzleloader Chair Lonnie Vermillion. He was camped on site and had other campers coming from other states with 20 to 40 shooters expected. General discussion of camping fee by BoD. Events have charged fees before as income for event but Club has not collected. Tents have traditionally been free. May utilize this in future if the Chair advertises prior to event.

Report: Backfill and grade surface drain on Skeet 3:

Richard M.

Completed and is draining properly.

Report: Status of repairs on R & P Building & indicated costs:

Jack O.

2 baseboard heaters to install for minimal cost.

Report: Status of Shotgun Area Wobble Trap Venue:

Larry B.

- 1) Gary K. and Larry B. took field trip to ZBase Groves Sporting Clays Complex, Red Castle Sporting Clays and Snake Creek.
- 2) Trap machines modified for wobble returned from Atlas July 2, 2021.
- 3) Solar panels received June 24, 2021.
- 4) Indicated cost: \$10,000 approved. \$4,159.08 committed to date. \$5,840.92 balance available.
- 5) Project on HOLD pending more favorable lumber and concrete cost.
- 6) See Attachment A concerning project.

Report: Status of Shotgun Control Plug Riser Repair/Modification: Larry B.
1) Evaluating riser locations and construction options.
2) Evaluating wired vs. wireless control options.
3) Researching potential local vendors.

Gary K. reports still looking at wireless for skeet fields to do away with electrical pads. Gary would like to place plug-ins on light poles. Jack O. inquired of running electrical wire through the poles for less external paraphernalia. Jack K. came up with idea of running cords out of trap buildings themselves instead of using pedestals eliminating anything on the field.

Report: Ventilation in Target Barn: Will be done with Trap House. Jack O.

Progress on proposed repairs to Trap House: Nothing new to report. Jack O. /Richard M.
Close to producing RFB for contractors.

Report: Status of replacement: 20 wired microphones and cords for 4 trap fields: Gary K. J. Kinsey
Looked at wireless for trap fields and decided to follow BoD's instructions and ordered new Canterbury parts that Mr. Kinsey needed. This is half the cost of wireless operation.

Progress on proposed replacement vs. repair of Skeet Ops: Jack O./Richard M.
Potentially repairable to nice "sow's ear" condition for \$45,000 to \$50,000.

Progress on Remediation of Roads, Culverts and Ditches: Jack O.
Have one strong verbal bid and one contractor that did not bid last week as asked. Search will continue.

Continuing discussion of proposed 4 additional shooting bays. Jack O.
Need to conduct repairs on existing bay walls before considering new bays.

Unfinished Business: None. Vice Chair

New Business: Vice Chair
Appointment of Youth Programs Director: Jack K.

BoD discussed creation of Youth Programs Director. On July 3, 2021, Jack K. spoke with Glen Fowler concerning position and he is interested. Position would report to Larry B. and Jack K. would be Vice Chair to Larry B. This position would be front person for FFA, Dept. of Wildlife, Boy Scouts of America and public schools. Position would organize activities of these organizations and tend to children of club members by conducting monthly activity for youth under the age of 18. There could be skeet, rifle, pistol or fishing activities. Matt Rowan could assist Glen and succeed him.

Upon discussion motion for Youth Programs Director was made by Jack K.,
2nd Jack O. None opposed. Motion carried.

Cowboy Ridge Honorary Member:

Jack K.

Motion by Jack k. for Jim Owens of Cowboy Ridge to become Honorary Member through December 2022. 2nd Jack O. None opposed. Motion carried.

Annual Meeting:

Jack O.

Meeting was cancelled in March due to COVID. BoD feeling is that COVID unintentionally prohibited meeting so wait until next year. Some discussion of integrating with Christmas Dinner or another Dinner Meeting.

Open Board Discussion:

Vice Chair

Steel Challenge 50 yard target issue:

Rick P.

Rick brought up difficulty in acquiring sight picture on white steel challenge targets with 50 yard white targets behind them. Discussed options of placing dark colored backing on steel target or draping or covering 50 yard targets with dark cover. Covering 50 yard targets seemed best option to try first.

Motion to Adjourn: Motion by Bob W., 2nd Jack O., None opposed. Motion carried.

Next Meeting: August 9, 2021, at 7:00 p.m., at the Main Clubhouse.

Notes by Brad C.

Post BoD Meeting Matters and Electronic Board Voting:

Vice Chair

Ditch, Culvert and Road Project:

Jack O.

On July 20,2021, after BoD review of bid results from S. & A. Concrete and Harris Dirt LLC, Jack O brought motion for BoD to approve Harris Dirt as the contractor for the Oil Capital Ditch, Culvert and Roads Project. 2nd Brad C., Yeas from Richard M. Rick P., L Bahler., Bob W. and David W. Motion passed.

CC-FORM-36A

File original and one (1) copy with the
Workers' Compensation Commission
(WCC) in-person or by mail, or file online at
www.ok.gov/wcc.

Must be accompanied by a nonrefundable
\$50 filing fee payable to the WCC.

CHECKS WILL NOT BE ACCEPTED.

WORKERS' COMPENSATION COMMISSION
1915 NORTH STILES AVENUE STE 231
OKLAHOMA CITY, OK 73105

Exhibit D

**AFFIDAVIT OF EXEMPT STATUS UNDER THE
ADMINISTRATIVE WORKERS' COMPENSATION ACT**

Type of Filing (check one): ☒ Original Affidavit of Exempt Status - Expires at midnight two (2) years from the filing date.

☐ Renewal - Expires at midnight two (2) years from the expiration date indicated below.

If renewing a current Affidavit, provide: Affidavit # _____ and Expiration Date: _____

1. Olen Kyle Harris, state under penalty of perjury, as follows:

1. Olen Kyle Harris (Name of individual), in my individual capacity or operating as Harris Dirt LLC (business name), have read, signed and attached the Exempt Status Fact Sheet and understand the definition of "employee" and specific exceptions to that definition found in 85A O.S. §2(18). I also understand that an Independent Contractor is one who engages to perform certain services for another, according to his own manner, method, free from control and direction of his contractor in all matters connected with the performance of the service, except as to the result or product of the work. A Contractor may be either (i) the owner of a project or job or (ii) an Independent Contractor in any tier who has subcontracted with a subcontractor.
2. I understand that based upon the representations in this Affidavit of Exempt Status ("Affidavit"), I am requesting that the recipient of this Affidavit consider my business to either (i) be exempt from the definition of "employee" or (ii) be that of an independent contractor, and that no workers' compensation insurance premium be charged for the services performed by my business. I do not want workers' compensation insurance and understand that I am not eligible for workers' compensation benefits.
3. In the event changed circumstances make securing compensation pursuant to the requirements of the Administrative Workers' Compensation Act necessary, I will execute and file a Cancellation of Affidavit of Exempt Status with the Workers' Compensation Commission. I will obtain workers' compensation and employers' liability insurance for my employees if I have employees, unless they are otherwise exempt from the requirements of the Administrative Workers' Compensation Act.
4. The information I have provided is not the result of force, threats, coercion, compulsion or duress.
5. I understand that the execution of this Affidavit, if I am an independent contractor, shall establish a conclusive presumption that I am not an employee for purposes of the Administrative Workers' Compensation Act.
6. I understand that the execution of this Affidavit shall not affect the rights or coverage of any employee of the individual or business executing this Affidavit.
7. I understand if any contractor or its insurer shall become liable under the Administrative Workers' Compensation Act for the payment of compensation due to a compensable work related injury of my employee(s), the contractor or its insurer may recover from me the amount of such compensation paid or for which liability is incurred.
8. I understand that knowingly providing false information on an executed Affidavit of Exempt Status shall constitute a misdemeanor punishable by a fine not to exceed One Thousand Dollars (\$1,000.00).

Affiant Signature

I declare under PENALTY OF PERJURY that I have examined all statements contained herein, and to the best of my knowledge and belief, they are true, correct and complete.

Affiant Name Olen Kyle Harris Title Owner Phone 918-891-5238

Business Name Harris Dirt LLC Email HarrisDirtLLC@gmail.com

FEIN/EIN/TIN # 85-2271478 Mailing Address 8949 S. 253rd E Ave Broken Arrow, OK 74014

Affiant Signature [Signature] Date 7-26-21

Any person who commits workers' compensation fraud, upon conviction, shall be guilty of a felony punishable by imprisonment, a fine or both.

It is a crime to falsify the information on this form.

Effective 1/2/19

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Attached.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/26/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bayouth Insurance Agency 804 E. Taft St. Ste G Sapulpa OK 74085	CONTACT NAME: Angela Williams PHONE: 918 227 0900 FAX: 918 224 0685 EMAIL: angela@bayouthins.com ADDRESS:
INSURED Harris Dirt LLC 8949 South 253rd East Ave Broken Arrow, OK 74014	INSURER(S) AFFORDING COVERAGE INSURER A: Clear Sprin Property and Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURANCE TYPE	TYPE OF INSURANCE	INSURANCE CLASS	POLICY NUMBER	POLICY PERIOD	POLICY EXPIRATION DATE	LIMITS
A	COMMERCIAL GENERAL LIABILITY		CB001194400	02/04/2021	02/04/2022	EACH OCCURRENCE \$ 1,000,000
	CLAIMS-MADE	☒ OCCUR				TAKES TO RENTED \$ 100,000
						PRODUCES (A) (B) (C) \$ 5,000
						PRODUCES (A) (B) (C) \$ 1,000,000
	GENERAL AGGREGATE LIMIT APPLIES PER					GENERAL AGGREGATE \$ 2,000,000
	☒ POLICY ☐ YEAR ☐ LOC					PRODUCTS - COMPOR AGG \$ 2,000,000
	OTHER					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT \$
	ANY AUTO					PERSONAL INJURY (Per person) \$
	ALL OWNED AUTOS	☐ SCHEDULED				PERSONAL INJURY (Per person) \$
	ALL OWNED AUTOS	☐ NON-OWNED				PROPERTY DAMAGE (Per person) \$
	HIRED AUTOS	☐ AUTOS				
	UMBRELLA LIAB	☐ OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS-MADE				AGGREGATE \$
	DEF. RETENTION					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE \$
	ANY PERSONS TO WHOM THIS CERTIFICATE IS ISSUED	☒ N/A				E.L. EACH ACCIDENT \$
	8 yrs. (describe under)					E.L. DISEASE - PAY EMPLOYED \$
	DESCRIBE ON CC OPERATIONS below					E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Harris Dirt LLC	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Angela Williams
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Exhibit B

REQUEST FOR BIDS
Ditches, Culverts & Roads
AT
OIL CAPITAL ROD & GUN CLUB
101ST ST. SOUTH & 305TH EAST AVE.
Mail: PO BOX 140487
BROKEN ARROW OK 74014
v1.0

BIDS: Please submit bid in writing. Labor warranty required; please specify.

SITE ACCESS: Enter via 101st St. gate. Contractor will be provided a special access code to 101st gate. Contractor will be provided combo to 305th gate. Contractor will be provided access code to Trap, Skeet Ops, MCH and R/P Buildings. These have electric service, HVAC and water. Convenient yard hydrants available. Contractor choice if he wishes to furnish portable toilet as bathrooms are available.

Oil Capital requires proof of insurance and current Workers Comp for all outside contractors to our standards. Contractors doing work for the club on the site will have general liability, auto liability and workers compensation insurance, with the club shown as additional insured. A contractor exempt by state law from workers compensation will provide proof of workers compensation exemption before work begins. At job completion, contractor will furnish OC a copy of our signed Lien Release.

Oil Capital will supply new culverts, road gravel and other such materials that will remain on the Clubsite. Contractor will supply equipment and operators.

DITCHWORK:

1. Desired final result is reestablishment of fully functional ditches along Clubsite roads.
2. Ditches desired to be largely mowable with 54" deck mower. 4 to 1 slope, with rounded bottom. Slope can be less in shallower ditches.
3. Material removed from ditches will be moved to location(s) on the Clubsite.
4. Contractor will not be responsible for reestablishment of grass in ditches.

CULVERTS:

1. Replace culverts as necessary. Thoroughly tamp new material used to seat new or reinstalled culverts.
2. Railroad ties will be reinstalled at the east entry to Maintenance Bldg park lot.

GRADING & TREE REMOVAL AT SKEET OPERATIONS BLDG:

1. Work will be on south side of Skeet Ops Bldg with goal to improve water drainage from the south so that it flows away from the building.
2. Construct a mowable ditch on the south side of the building, draining to the east.
3. Remove designated trees in the general path of the new drainage.

SHOTGUN AREA WATER DIVERTER:

1. Where necessary reestablish height of diverter.

FIVE STAND AREA:

1. Resolve water ponding in area.

DRAINAGE FROM PISTOL AND ALL WEATHER SHOOTING BLDG:

1. Find solution to water flow from Pistol and AWSB runoff.

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To: becheffey@gmail.com, bob.arby.williams@gmail.com, gary.kruse@griffin.news, Jack Ostendorf jack38@windstream.net, Larry Bahler lbahler@cox.net, richard@accentcsi.com, Rick Peeler Peelerx2@hotmail.com, wjkr@valonnet.com, woodral@gmail.com

For BoD July record.

O C Wobble Trap Venue			Indicated Cost			19-Jul-21	
Size		Estimated	Purchases & Commitments To Date		Vendor		
	Shooting Platform (metal only)	\$6,420					
1	Lumber	2,886				Low's SA	
2	Roof System (Truss, Metal Roofing)	1,529				En-Fab Corp, Metal Sales (Home Depot)	
3	Fasteners	350				Eagle Staff	
4	Concrete (238 sf / 5 yd ³)	1,030				Greenhill	
5	Tax	525					
	Wobble Traps	\$4,848					
6	Refurbish & Upgrade Atlas AT250	3,282					
				\$3,332.00		Atlas Invoice 30426-4/20/21 paid	
			Degross Repair Upgrade	1,014.00			
			New Features, Wobble Base, Interrupter, Relay system	2,148.00			
			Held Carousel Covers	170.00			
7	Long Range Control	710					
8	2 Batteries, 12v Marine, Group 27	240					
			2ea. Transmitters, Receivers	710.00	\$710.00	Atlas Invoice 30426-4/20/21 paid	
						Santa's	
	2 Solar Panel Chargers	240					
9	Tax	377					
			2ea. 30A Controller + 25W Panels	58.54	\$117.08	Amazon	
	Total	\$11,268	Total	\$4,159.08			
	Project SS BoD Approved (19 March 2021)	\$10,000	Balance to Commit	\$5,840.92			

Prepared by: L. Banier

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