

Oil Capital Rod & Gun Club

MINUTES

April 12, 2021, 19:00 hr Main Clubhouse

Regular Board Meeting

	2021		2022		2023
Present	Larry Bahler	Present	Richard Morgan	Present	Jack Killingsworth
Present	Brad Cheffey	Present	Jack Ostendorf	Present	Gary Kruse
Excused	David Woodral	Present	Bob Williams	Present	Rick Peeler

Welcome and Introductions: Call to Order by Chairman Larry B.

Chair

Motion to Approve Agenda by Brad C., 2nd Jack O. None opposed. Motion carried.

Members & Guests with Business: None.

Chair

Secretary:

Brad C.

Approval of Revised Minutes of previous BoD meeting conducted on March 8, 2021, and post BoD meeting matters and Electronic Board Voting. Motion by Jack K., 2nd Richard M., None opposed. Motion carried.

Correspondence: David Breedlove, Club Secretary for Bartlesville Sportsmen's Club e-mailed me concerning software for management of membership and dues. Referred David to Jack K. They connected and their system is similar to ours.

Club History Project: Introduction will be out in a couple of days. Ready to begin interviewing again and Jack K. agreed to interview. He has been member since 1995 and provides Information Technology for the Club as well as oversees membership.

Treasurer:

Gary K.

Financial Activity for month just closed and Treasurer's notes:

- 1) Net Loss March 2021: (\$14,726.10)
- 2) YTD Loss: (\$20,108.57)
- 3) 1st Quarter Depreciation: \$7,307.79.
- 4) R/P Building Expense March: \$9,757.44
- 5) Grounds Expense March: \$1,485.
- 6) Rainbow Fireworks for 7-3-21: \$3,500.

For the projects forthcoming, new (sub)expense accounts were created for Bookkeeping purposes:

- 1) 952.1: R/P Building Rehab
- 2) 952.2: Trap Building Rehab
- 3) 952.3: Skeet Ops Rehab
- 4) 953.1: Ditch Maintenance
- 5) 953.2: Road Maintenance
- 6) Trap Wobble Project will get an account number and be named.

Last week a 6 month \$40,918.34 C.D. at Tulsa Federal Employees Credit Union matured and it was moved to a money market account to fund projects. This will

keep us from having to break a C.D. as this one matured.

Jack K. provided the BoD with finished copy of 2021 Budget (Exhibit A).

Motion of Acceptance of Report for Audit: Motion by Jack K., 2nd Bob W.,
None opposed. Motion carried.

Audit Committee for 2020 Fiscal Year: Jack K. will place request for participants
in TARGET.

Report of Accounts Reconciliation committee: Jack O. resigns position citing
need for more records. Does not suspect any wrongdoing. Jack O.
Chairman Larry B. accepted resignation.

Reports by Activity, Programs & Event Chairmen Jack K.

Dinner Meeting for April 17, 2021, is CANCELLED due to COVID Jack O.

Contract for 2021 Fireworks Show on 7-3-21: Jack O.
Jack O. provided contract which enhanced show by \$1,500,
as directed by the BoD, for a cost of \$8,500 leaving \$500 for
incidentals such as food and drink, etc.

Motion by Brad C. to approve raising fireworks contract from
\$7,000 to \$8,500. 2nd Jack O. None opposed. Motion carried.

OK Scholastic Shooting Sports Program Regionals at OCR&GC. Brad C.
Set up occurred on 3-22-21 with events occurring on 3-23-21
and 3-24-21. 129 teams participated from 54 schools from N.E.
& S.E. Regions. 572 high school and jr. high school students shot on
6 trap fields (2 temporary fields provided by Oklahoma Wildlife).
Hayzn Harmon from Valliant school was overall shooter with his first
perfect score!

Issues: Trap 0 launcher had to be hard-wired by J. Kinsey for operation
as plug in was installed for skeet instead of trap machine. J. Kinsey had to
start new machine for events each day as event leaders were unfamiliar
with it.

Thank you to J. Kinsey for his expertise; J. Kinsey, L. Bahler and the Scouts for
preloading the houses and emptying the Clay Storage Building; and to J. Kinsey,
Gary Kruse, Glen Fowler and the Scouts for reloading the Clay Storage Building.
And a BIG thank you to the Oklahoma Department of Wildlife for their continued
dedication to this event which means so much to these kids!

Wagoner County Sheriff's Office Training: Jack O.
Training occurring this week, today, Tuesday 4-13-21, Thursday 4-15
-21, and Friday 4-16-21. Major Dustin Door is a training officer involved.
Jack K. noted Sheriff Chris Elliott has not gotten his Honorary Membership

Credentials yet as he has not completed orientation. Trainer Coby Wright is credentialed.

Committee Reports:

Membership: Jack K.
Audited waiting list and have Top Ten and 37 additional on waiting list.
Have orientation scheduled this weekend with 6 participants.

TARGET: Jack K.
Article deadline for May 2021 edition: Monday, April 19, 2021.

Insurance: Nothing to report. Jack K.

Policy/By-Laws: Jack O.
Two issues on member voting ballot: 1) Membership capacity from 825 to 900 members. 2) Dues increase from \$125 to \$175. [Ballot closing date has been changed to May 3, 2021, to comply with By-Laws as recommended by Jack O.]

Security: Jack O.
No issues with members. Not many shooters. Updated contractor codes in gate & had to do a reset to operate properly. Richard M. reported difficulty with gate tonight. Jack K. will look at gate for member information and prox cards. Jack O. reiterated that clicker response highly depends on direction you point. (Except for Bob's)

Note: Report that shotgunners are not closing the Y gate.

Facilities: Bob W.
Bob's Projects Punch List:

- 1) Contractor mowed last week. We will begin mowing this week or next depending on weather.
- 2) Will begin spraying protocol with low wind.
- 3) Repaired damaged archery target roof.
- 4) Repaired/Replaced 25 yard targets.
- 5) Assisted Tom Montgomery and Richard M. in preparing 50 yard targets for BR50 match.
- 6) Picked up sticks for mowing contractor.
- 7) Have been backfilling and grading old drainage pipe discharge on Skeet 4.

Things to do:

- 1) Repair and paint Archery Shed.
- 2) Finish tearing down prior shotgun pattern board berm.
- 3) Obtain shop lumber.
- 4) Look into Skeet 3 water problems.

Report: Backfill and grade surface drain on Skeet 3: Richard M.
Will use topsoil from Trap Wobble Project to finish grade.

Report: Status of repairs on R & P Building & indicated costs:

Jack O.

Jack O. provided cost spread sheet for project (Exhibit B) which reflects:
Exterior Paint and Trim \$5,230.19; Interior Paint, Drywall and Doors \$8,680.43;
Windows \$746.45; North Door Awning \$677.48; Glass in East Door \$210.12;
Carpet and Baseboard \$2,436.60; Plumbing \$2,060 and Electrical \$383.27
For a total of \$20,424.54. Project is 95 to 98% complete with approximately
\$400 of electrical work left.

The water hydrant repair outside building went on grounds maintenance
account.

Report: Ventilation in Target Barn:

Larry B. /Richard M.

Larry B. ordered vents from Amazon to fit landings on building siding.
Found 6" is too small. Spoke with Mueller Building in Wagoner and
Found 10' ridge vent for \$423. Will need 2 of them for \$846. Will also
obtain 4 2'x2' intake louvers to work with roof vents. They can be obtained
From ACE Hardware. Will have contractor install while working on Trap House.

Report: Status of Shotgun Area Wobble Trap Venue and Indicated Cost:

Larry B.

Larry B. submitted cost sheet (Exhibit C) with estimated materials for
shooting platform at \$5,380, trap machine refurbish and upgrade \$4,870
for a total of \$10,250. Purchases and commitments to date include \$3,992
for trap machines, transmitters and receivers. He covered talking points
to include waiting on lumber purchase until prices stabilize, using concrete
pad and post bases vs. sinking wood columns in ground. He took into account
safety considerations from Skeet 6 and 25 yard bays. Trap machines were
delivered to Atlas in Benton, KS. on 3-12-21 and will be ready on 5-1-21.
Compared prices and ordered long range wireless controls with the Atlas
order.

BoD discussion of ensuring venue is placed for maximum safety. Also
discussed possibility of machines getting wet. Question of raising machines
to keep them off the ground level. Creek does not seem to reach that far when
it overflows.

Progress on proposed repairs to Trap House:

Jack O. /Richard M.

Jack O. presented RFB for Trap House and Clay Storage Building (Exhibit D).

Clay Storage Building repairs consist of constructing metal awning
over the man door and installation of venting.

Repairs to Trap Building consists of roof replacement, metal awnings
over doors with East side awning extending to pavilion, replacement
of exterior doors, window replacement, removal of window air conditioner,
replacement of HVAC system, removal of exterior chimney structure to roof
line, prep and paint exterior, carpet replacement and non-slip bathroom floor
paint. Will need a dumpster.

BoD discussed HVAC duct work, repairing existing siding, windows (replace

plexiglass with ½ to ¾” picture windows. Will tint South side windows.), floor leveling and carpet, electrical system, roof overhang and guttering.

Upon discussion, BoD agreed to move forward with obtaining bids.

Progress on proposed replacement vs. repair of Skeet Ops: Jack O./Richard M.
Options are \$50,000 to repair for 10 to 15 years or \$100,000 for replacement with 50 year building. Have visited with some sources concerning both options.

Progress on contractor search for remediation of Roads, Culverts and Ditches: Jack O.
Looking at some ideas. It is time to do them.

Continuing discussion of proposed 4 additional shooting bays. Jack O.
Nothing new to report, however, the BoD did discuss need for pistol bay walls to be repaired. Discussed possibility of work party to assist with endeavor. Discussed lumber yard at 17th and Sheridan has good plywood prices.

Unfinished Business: None Chair

New Business: None. Chair

Open Board Discussion: Chair
Bob W. brought up that Tim Kennedy, who runs the CLEET school for security guards, may be out of business within 30 days if he does not get any COVID relief. The students are purchasing their own ammunition and it is hard to get. His last class had 25 participants.

Motion to Adjourn: Motion by Bob W., 2nd David W., None opposed. Motion carried.

Next Meeting: May 10, 2021, at 7:00 p.m., at the Main Clubhouse.

Notes by Brad C.

Post BoD Meeting Matters and Electronic Board Voting: Chair

On 4-13-21 Jack K. brought a motion via e-mail to make our neighbor to the West of the Club, Jeff Hitchcock, and Wagoner County Sheriff's Deputy and trainer Dustin Dorr Honorary Members of OCR&GC. 2nd Rick P. None opposed. Motion carried.

	A	B	C	E	F	G	H	I
1	ACTUAL & BUDGET 2021							
2	March 31, 2021							
3	General Income							
4	Acct #			Income Budget 2021	Income Actual 2021	Expenses Budget 2021	Expenses Actual 2021	Notes
5	General Income							
6								
7	410	Membership Dues		103,096.00	25,868.83			823 @ \$125 + 2 @ \$110
8	413	Transfer & Service Fee		2,000.00	100.00			*to land fund
9	420	Membership Sold by Club						
10	421	Investment Income		7,600.00	2,128.04			
11	424	Wtr Dues Late Penalty		2,500.00	650.00			*to land fund
12	412	Gifts & Donations		14,000.00	3,500.00			4th of July and Christmas Basket
13	423	Instructor Range Fees		600.00	33.00			
14	425	Other Income						
15	426	Other Income - Hay Bales		830.00	600.00			
16	427	Advertising Inc (Target)		800.00				
17								
18	Total General Income			131,426.00	32,679.67			
19								
20	Activity Income							
21	Inc	Exp						
22	701	Muzzle Loader		200.00				
23	702	High Power Rifle Match		40.00				
24	703	Single Shot Rifle						
25	706	22 Rifle Matches 100yd						
26	708	Indoor Air Rifle		450.00	16.00			
27	707	Cowboy Shoot		200.00	35.00			
28	708	BR 60 International		250.00				
29	709	Family Events						
30	710	Steel & Trap Daily		7,500.00	2,175.00	4,600.00	1,361.27	Exp = targets @ .075 each + 10%
31	711	Steel & Trap Equipment Expense				2,000.00	544.76	
32	712	Trap Matches		2,475.00		1,576.00		Exp = targets @ .075 each + 10%
33	716	Boil Action Military		60.00				
34	716	Big 50 Trap Matches		2,375.00	177.00	1,800.00	121.89	Exp = targets @ .075 each + 10%
35	719	Five Stand		6,000.00		3,200.00		Exp = targets @ .075 each + 10%
36	723	ICPA Pistol		3,000.00	160.00			
37	724	Steel Challenge		4,500.00	420.00	750.00	104.26	
38	725	Defensive Rifle Matches						
39	742	Outdoor Air Gun						
40	761	Meetings Dinners						
41	764	Pop		450.00	123.50			
42	770	Independence Day Fireworks				9,000.00	3,500.00	
43	771	Independence Day Food						
44	772	Fireworks Raffle						based on 3 gun raffle
45	773	Christmas Basket Expense						
46	789	Gate Keyfob & Prox Cards		800.00	115.00			
47	791	Clubhouse Rental						
48	Total Activity Income & Expense			28,300.00	3,221.50	22,925.00	5,632.00	
49								
50								
51	Operating Expenses							
52								
53	905	Accounting Expense				13,308.00	3,230.01	3% - last increase was 2018 per committee
54	908	B.O.D. Expense				100.00		
55	913	Rural Fire Fund & Fire Protection				1,000.00	750.00	City of Coweta Fire service 750.00
56	920	Bank Service Charges				100.00		

Exhibit A

[illegible]

OC WOBBLE TRAP VENUE

INDICATED COST

10-A01-21

		Estimated
	Shooting Platform (mat' only)	\$5,380
1	Lumber	2,667
2	Roof System (Truss, Metal Roofing)	1,223
3	Fasteners	350
4	Concrete (238 sf / 5 yd ³)	700
5	Tax	440

<u>Purchases & Commitments to Date</u>	<u>Vendor</u>
	Lowe's BA
	EnFab Corp Metal Sales (Homa Depot)
	Eagle Bolt
	Greenhill

6	Wobble Traps	\$4,870
7	Refurbish & Upgrade Atlas AT250	3,282
8	Long Range Control	710
9	Batteries & Charging	480
9	Tax	356

Diagnose, Repair, Upgrade	884.00	\$3,282.00	P.O. 2137, Atlas Traps, Benton, KS
New Features: Wobble Base, Interrupter, Relay system	2,228.00		
Hard Carousel Covers	170.00		
2ea. Transmitters, Receivers	710.00	\$710.00	P.O. 2137, Atlas Traps, Benton, KS
Sam's, Amazon			

Project \$\$ BoD Approved (08 March 2021): **\$10,000**

Balance to Commit:	\$6,008.00
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Prepared by: L. Bahler

Exhibit C

Some Notes for Wobble Trap Venue 4/12/21

- Lumber \$\$ up 50% - 85% since November
 - I will place this part of the project on hold for a few months to see if \$\$ will trend down
- Why concrete?
 - Rather than sinking wood columns in ground to rot, they will be set on Simpson Post Base, with 5/8" anchor bolts.
 - Much easier to align and level column systems during construction.
 - Keep machines out of the mud.
 - Protects the platform from lawn mowers and weed eaters.
 - Do we try to pour and finish with volunteer labor??
 - Need to cure for a minimum of 28 days before installing anchor bolts
- Safety considerations from Skeet 6
 - Current layout is painted on the ground, with the left-front corner located 20' east of the Skeet 6 Low House fence center post. Putting it appx 22' south of the house. Center-line of the Wobble Sweep is at 49 degrees. The center-line of the skeet fields is at 24 deg.
 - Hopefully shooters on station #1 will shoot to the north side of the house.
 - Should the wobble shooters feel uncomfortable, we could close either of the venues when the other is in use.
- Safety considerations from 25yd-4&5
 - I did a little test by staking out a pole 15'6" tall, with a flag at the top. I was unable to see the flag from either range. I even got up on the shooting benches and could not see the flag over the berm.
- The Trap Machines were delivered to Atlas, Benton, KS, on March 12, for repair and upgrade ... and to add the wobble feature. They should be ready week of May 1.
- I included the Long Range Wireless controls with the Atlas order. The cost is the same as ordering direct from LR in New Hampshire, less a bit of freight. Also, by web and phone, compared \$\$ from Howell Traps, Enterprise, AL = +\$45, MEC, Mayville, WI = Same \$, R&R Trap Sales, San Antonio, TX = +\$20
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**Oil Capital R&G Rifle Pistol Range Bldg
Maintenance Project 2020-2021**

Project Part	Contractor	\$ Est Labor	\$ Actual Labor	\$ Est Material	\$ Actual Material	\$ Spent	Note
Exterior paint & trim	King's Quality	4,800	4,200	5000*	1030.19	5,230.19	Primarily paint. Left over paint can be used on Trap Bldg. *For both interior and exterior.
Interior paint, drywall & doors	King's Quality	6,500	6,500		2180.43	8680.43	
Windows	Robinson Glass					746.45	Replaced glass panes that were clouded only
North Door Awning (added)	King's Quality		560		117.48	677.48	Protect door and lock from weather to reduce future costs
Single Glass in East Door (added)	King's Quality		140		70.12	210.12	Safety reasons
Carpet Square & Rubber Baseboard	Mill Creek Carpet & Tile	500	831.45	1250	1605.15	2436.60	Carpet squares for easier repairs. Replaced baseboard throughout due to deteriorated condition of original baseboard.
Plumbing	Thomas Plumbing	400	1400	800	660	2060.00	Removal of urinal & one toilet then reinstall. Reinstalls did not go smoothly due to existing OC conditions. Water heater failure was imminent
Electrical				550	383.27		Balance of materials est \$400
						20,424.54	Total Spent to date 4/10

Exhibit B

REQUEST FOR BIDS
Trap Bldg
AND
Clay Bird Storage Bldg
AT
OIL CAPITAL ROD & GUN CLUB
101ST ST. SOUTH & 305TH EAST AVE.
Mail: PO BOX 140487
BROKEN ARROW OK 74014
v1.2

Exhibit D

BIDS: Please submit bid in writing. Labor warranty required; please specify. Oil Capital will supply all materials that will remain on site, as well as used up on site. This list (not inclusive) would be paint, caulk, wood, new doors/frames, awning, guttering, ect.

SITE ACCESS: Enter via 101st St. gate. Contractor will be provided a special access code to 101st gate. Building has electric service, HVAC and water. Yard hydrant available. Contractor choice if he wishes to furnish portable toilet as bathrooms in building are available.

Oil Capital requires proof of insurance and current Workers Comp for all outside contractors to our standards. Contractors doing work for the club on the site will have general liability, auto liability and workers compensation insurance, with the club shown as additional insured. A contractor exempt by state law from workers compensation will provide proof of workers compensation exemption before work begins. At job completion, contractor will furnish OC a copy of our signed Lien Release.

CLAY BIRD BLDG:

1. Construct metal awning over man door.
2. Install 4 air vents, 2 high and 2 low, in both north and south sidewalls of bldg. Vents will be supplied by OC and will be louvered and vermin screened.

TRAP BLDG:

Trap Building Line Items:

1. Replace composition roof with metal roof. White in color. Roof gauge and color to match newly replaced roof on R/P Bldg and shotgun pavilions. Others will install continuous guttering north and south.
2. Construct metal awning over east and west man doors. East side awning to extend to pavilion but not supported by it.
3. Replace exterior doors with quality steel/steel frame (with gussets) single side-light doors. Spring loaded commercial hinges desired. Remove and reattach OC's specialty door locks. Replace weather guards and door stops as required.
4. Others to replace north and south windows with double pane, argon filled mid-grade glass. Contractor to prepare frame and to trim up after glass installers have completed their work.
5. Remove window air conditioner and repair wall inside and out.

6. Oil Capital will replace existing HVAC system with new one. Currently multiple options under review. Contractor to trim as necessary.
7. Remove exterior chimney structure down to roof line. Contractor to build a blank device for interior to make obvious fireplace no longer intended for use with firewood.
8. Paint exterior of building and associated.
 - a) Paint work will be on the building, not the adjoining open air pavilion.
 - b) For exterior paint colors, Oil Capital will use a tan main color with brown trim color. Trim color of brown includes exterior doors/frames (inside & out) as well as exterior window frames. OCR&GC to approve all paint colors. Oil Capital will supply the paint.
 - c) Before painting on any exterior area commences, contractor will hydro-blast, hand scrape, and otherwise thoroughly take loose paint down to solid surface. Contractor will extend siding below current bottom piece. If surface underneath is not suitable to paint please notify Oil Capital (OC) contact(s) to determine necessary repair action.
 - d) Thoroughly mask off surfaces to avoid overspray or damage to Club property. Remove the occasional sign or wall decoration/picture in the paint area then replace after finish coat.
 - e) We are expecting two good, heavy coats of paint, not just a light skim coat.
 - f) Where caulking is necessary for a good paint job, specify. Most locations will require quality 30 yr color-complimenting latex. Some will require other caulk compounds.
9. Carpet will be replaced by others. 2' x 2' carpet squares similar to R/P Bldg. Contractor to remove existing carpet then level concrete floor to a workmanlike degree in preparation of carpet install.
10. Oil Capital will supply construction dumpster.

11. Bathroom floor non-slip Paint